



COMMUNITY SPONSORSHIPS & DONATIONS Program Guidelines

The aim of the above program is to be fully aligned with Mecha's core values and local/regional community commitment.

The purpose of our approved charity engagements is to support not-for-profit organisations to deliver tangible and measurable benefits to our local Gladstone community and the Gladstone wider regional community hub.

Additionally, we may support individuals and community groups who pursue innovation & research projects within the fields of engineering and/or STEM.

For example, the below is a list (while not exhaustive), of areas that our team at Mecha is most passionate about:

- Diversity, inclusion and minority empowerment initiatives
- Causes which assist to improve community members/groups safety
- Projects supporting the Gladstone local/regional flora and fauna, driving public awareness and environmental change
- Local/regional community associations and events
- Community initiatives driving STEM/ engineering awareness, education & research

MEC-GDL-001 Grants Donations and Sponsorship Guidelines Revision Date: 30/07/2024

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While Mecha's Sponsorships & Donations Program is open to a variety of causes and projects, we prioritise initiatives which are meaningful and important to our Mecha team, and align with our Mecha values & mission.

With a yearly budget to give back to community, funds are limited and will be selected based on the following criteria:

- Level of community impact and reach.
- Level of meaningful supports and value created for defined community groups, flora & fauna.
- Level of innovation of the cause or project benefiting our local/regional community and/or academia in general.

EXCLUSIONS

Mecha will NEVER support any causes -

- with the primary purpose of generating monetary benefits to the organisation and its individual staff members.
- which could not sufficiently establish how Mecha's funds will be spent, which lacks required transparency, commitment and accountability.
- conflicting with legislation or present a health or safety hazards to the community or the environment.
- which may be seen by the larger community or a cross-section of the community as immoral, unethical, discriminative, or offensive.
- supporting or opposing religious or political views.
- of any organisation or individual who is unable to provide sufficient proof of lawful operation, appropriate insurances, and the required level of safe work practices.
- primarily held outside of the Gladstone Region.

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HOW TO APPLY?

If you believe your idea, initiative, cause, or project may be eligible for our Mecha Grants, Donations & Sponsorship program please fill out the below form found in our Mecha Portal.

APPLICATION ASSESSMENT

Please ensure when submitting your application, it is complete, accurate, and all required evidence has been attached.

Mecha will evaluate your application against the mentioned set of criteria, including alignment with the Mecha values & mission, current priorities, and financial allocations.

To enable Mecha to support your cause you must ensure that you can show how our funds are being used, be transparent and not misleading about the initiative's purpose, and ensure your organisation's leadership team is fully committed to deliver meaningful outcomes of the proposed cause.

Once our Mecha team has done their due diligence and shortlisted the initiatives that meet our expectations, we will endeavour to provide a response to your application as soon as possible.

Thorough assessment ensures Mecha's support is appropriately considered and planned for the benefit of both, the supported organisation and the wider community.

Mecha receives a large number of applications which meet our guidelines and is not able to sponsor them all, as funds are limited. Your application may be declined, or Mecha may offer a lesser amount than requested. The decision made by the Mecha Leadership team is final.

If your application has been rejected or declined, please don't hesitate to explore and discuss other opportunities to receive Mecha support for your cause. Think about ways you could leverage Mecha's knowledge and expertise in support of your cause.

NEXT STEPS

Once Mecha has decided to offer a donation, or sponsorship, we will enter into a contract (or letter of agreement) with the applicant. This will outline the benefits agreed to, payment terms, performance required, and evaluation methods.

After the project or event is completed, Mecha will evaluate the effectiveness of the agreement to meet its objectives to help with future charity considerations.

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CONTACT

For more information, please contact Mecha's People & Culture Department on
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DEFINITIONS

Community organisation means an entity that carries out activities for a public purpose and whose primary objective is not directed at making a profit.

Donation means a voluntary gift given, typically, to a non-related charitable, public purpose or not-for-profit organisation, without any material benefit or advantage being received by Mecha in return and provided without any conditions or contractual obligations.

Sponsorship is the right to associate the sponsor's name, products, or services with the sponsored organisation's service product or activity, in return for negotiated benefits such as money or promotional opportunities.

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